

Fox Mill PTA General Meeting Minutes
18 January 2023
Virtual Meeting via Zoom

1. Call to order

2. Members present

Seth Edwards, Russel Douglass, Tory Nelson, Emily Chappell
Anice Denton, Chris Ustler, Stacey Akers, Catherine Wigton, Rachel Murphy, Stephanie Schauder, Marina Cully, Brooke Davis, Leila Kizer
Unidentified by Zoom name: iphone, Melissa
Quorum was established via chat check-in and record

3. Approval of prior minutes

Quorum established. Motion to approve November and December 2022 minutes; motioned by Seth Edwards, seconded by Emily Chappell; passed by majority vote.

4. Principal's Report

Notes for the community:

- JI lottery deadline is 1/23
- Shout-out to parents signing up to substitute teach, including helping allow all teachers to get in their recent planning days
- Staff training for compensatory services will be held on February 1st; staff will have more information thereafter for families, and information will be provided for families at their child's IEP
- Move-in date for wings B&C is on schedule for 3/23, working details with school team and contractors
- 6th grade talent show is 2/24
- Enjoyed the recent Japanese new year celebrations, loved seeing the community support and engagement
- Winter VGAs are done; greatly appreciated volunteers' help in running those. Looking forward to the SOLs and will solicit volunteers for that soon.
- Put the first display in the new front showcase—a gift from a former president of Japan! We look forward to placing more of our treasures and trophies in the showcases!

5. Treasurer's Report

- Put valentine-grams in the general fundraising category as a pilot; add as a line item to future budgets if we want to repeat.

Fox Mill PTA Meeting Date– January 18, 2023

Treasurer's Report **(11/30/2022-12/30/2022)**

Monthly Financials

Current Checking Account Balance -- \$19,918.25

Outstanding Checks-- \$-194.89

Banking Fees--\$4.00

Available Balance--\$24,030.35

Expenditures (11/30/2022-12/30/2022)

Expenditures \$3,616.11

Expenditures: Teacher Breakfast, Books and Bingo, The Challenge and JCC

Revenue (11/30/2022-12/30/2022)

Revenue: \$5,109.85

Income includes deposits from Pay4SchoolStuff website and Member hub for PTA donations, Memberships and Books and Bingo and Dining for Dollars.

6. Current positions

- President: Seth Edwards
- Vice President of After-School Activities: Tory Nelson

- Treasurer: Russel Douglass
- Secretary: Emily Chappell
- VP of fundraising: OPEN
- Communications: Sarah Kingdon
- 6th grade committee: Sarah Jones and Lesley Ryan
- Dining for Dollars: Rachel Murphy
- JCC: Lesley Ryan and Tara Kawasaki
- Room parent coordinator: Jenn Zschunke
- Teacher breakfast coordinator: Stephanie Schauder
- Spirit Store: Maureen Anderson
- Teacher Appreciation Week: Jess Kennedy
- Yearbook: Sarah Jones and Juli Marton

7. Open positions:

Clarify that we definitely do want to have events like movie night and The Dance, but need chairs and manpower!

- VP Fundraising – Temporarily filled by Catherine Wigton and Stephanie Schauder
- Co-treasurer/Membership coordinator
- Fox Mill Art coordinator
- Event and club coordinators (movie night, chess club, art club, etc)

8. Events planned for this year

Dependent upon volunteer involvement! Please sign up to help 😊

All dates are tentative; all events are covid-restriction- and construction-status-dependent)

- General meetings will remain virtual, 7:30pm, 3rd Thursday of the month unless otherwise indicated. Next meeting is February 16.
- Big events are coming back!
 - i. The Dance (3/24)
 - ii. The Challenge (3/30)
- Dining for Dollars
 - i. Lucia's 1/22-26
 - ii. Chick-fil-A 2/8
 - iii. &Pizza 2/21 – we get 50% proceeds so let's do this one big!!
 - iv. Ben & Jerry's AND Scrawl Books – 3/12
- 6th grade activities (include basketball game (March 28), talent show (2/24), field trip, and promotion ceremony)
- Teacher Appreciation Week (May 2-6)
- Japanese Cultural Committee activities
 - i. Japanese art week (Feb 6-10)
 - ii. Matsuri Festival (May)
- Teacher and staff supports (supply reimbursements, monthly grade-level-supported breakfasts, etc)
 - i. Next teacher breakfast is 4th-grade supported, 2/10
 - ii. Outback has agreed to donate two lunches for teachers; will do 3/17 and December 2023
- Fundraisers and monthly dining for dollars
- EOY Picnic
- Would love to resume Fox Mill Art, but need a chair

- Valentine’s candygrams are in the planning phases
- Donut day currently being planned (3/31; Mr Moose has agreed to pick up donuts for us again! 😊)

9. Recent Event Successes

- Skate Night—over 300 people, private rink was a huge success and well-enjoyed

10. Event Spotlight: Valentine’s Grams!

All dates are tentative; this is in planning phase

- Deliveries of smencils and fox decals to students in classes on 2/14
- Pre-order class sponsorships (open week of 1/23, close 2/6, quantities limited)
- Pre-order take-home forms for student-to-student deliveries available week of 1/30, due 2/7
- In-school sales during lunch 2/6-10
- Need volunteer help for assembly, sales, and a better name!

11. 2022-23 After School Activities Update

All activities are covid- and construction-dependent. Plans for fall are currently:

- Winter session is planned for Feb 7 – March 30
- Overtime Athletics and Adrenaline Dance are confirmed
- Flyers were distributed, signups are open
- Winter session will raise money for PTA (standard practice in local schools); each organization is being asked to contribute 10% back to the PTA
- Working with new leader of chess organization, negotiating for end of Feb-end of May session
- Open to parent/teacher sponsored activities
- Spring session will run second week of April through second week of June
- Email Tory with questions or suggestions (FMES.PTAVPAAfterSchool@gmail.com)

12. Other Fundraising options and events

We are in serious need of a VP of fundraising to help identify opportunities, sponsorships, etc.

- i. Monthly dining for dollars
 - ii. Sponsorships (paused, need VP Fundraising)
 - iii. Larger deliverable items (cakes, pies, cookie dough—any ideas?)
 - iv. Various social events
- With higher expectations regarding events and fundraising, we need to return to a more active fundraising approach.

13. New Business

- None

14. Meeting adjourned.

Minutes

Approved as presented _____

Approved as corrected _____

Secretary (signature)