

Fox Mill PTA General Meeting Minutes
19 May 2022
Virtual Meeting via Zoom

1. Call to order

2. Members present

Seth Edwards, Tory Nelson, Russel Douglass, Emily Chappell, Sarah Kingdon, Brian Moose, Stephanie Farley, Stephanie Schauder, Tim Lepsch, Trish Atkins, Leila Kizer, Ryoko Messeder, Adriana Iglesias, Jess Kennedy, Rachel Murphy

Unidentified from Zoom handles: FMES Pikachu

Quorum was established via chat check-in and record

3. Approval of prior minutes

The minutes of the April 2022 general meeting were approved as correct. Motion to vote and approve by Seth Edwards; seconded by Emily Chappell; quorum reached and Zoom “hand raise” vote to approve.

4. Principal’s Report

- Kindergarten, half of 1st grade, half of 2nd grade, music, and art are in the new classrooms; next year, kindergarten through 4th will be in new sections.
- COVID numbers are high
- SOLS are going well, almost done
- Construction will do everything possible to allow playground access; blacktop and adjacent grass are available
- Teacher mood remains good, looking forward to summer; everyone loved Teacher Appreciation Week, and says thank you!

5. Treasurer’s Report

Fox Mill PTA Meeting Date– May 19, 2022

Treasurer’s Report 5/18/2022

Monthly Financials

Current Checking Account Balance --
\$36,083.47

Outstanding Checks-- \$7,204.63

Banking Fees--\$4.00

Available Balance--\$28,878.84

Expenditures (4/21/22-5/18/22)

Expenditures \$14,992.64

Expenditures:

Revenue (4/21/22-5/18/22)

Revenue: \$22,870.18

Income includes deposits from Pay4SchoolStuff website (which happens weekly), 6th grade basketball, Matsuri, Alumni Basketball. Teacher appreciation.

Teacher appreciation donations brought in \$5,330.48 and we have \$3,173.18 remaining to spend on teachers before the end of the year.

Proposed Budget Amendments:

- 6th Grade
 - i. Additional \$1500 to 6th grade activities
 - ii. Additional \$100 to 6th grade promotion ceremony
- End-of-year activities
 - i. Adding a new line item for PTA-funded end-of-year activities, \$3000

Discussion:

- Clarification (Tim Lepsch) on funding for talent show; the show is running into missing equipment (FYI—when renting Carson MS facilities, you need to supply your own

microphones and audio equipment)

Response: total fund increase is allocated to the 6th grade activities committee, to distribute as they see appropriate

- Following clarifications, Seth Edwards motions to approve, Emily Chappell seconds; amendments are passed by voice vote.

6. **Board Elections**

Jess Kennedy and Leila Kizer nominate the following (current board members) for 2022-2023 board positions:

- President: Seth Edwards
- Vice President of After-School Activities: Tory Nelson
- Treasurer: Russel Douglass
- Secretary: Emily Chappell

No additional candidates; Leila motions to approve slate, Rachel Murphy seconds; motion passes.

7. **Open positions**

- VP of fundraising
- Co-treasurer/membership coordinator
- Fundraising and sponsorship coordinators
- Teacher breakfast coordinator
- Fox Mill Art coordinator
- Webmaster
- Event and club coordinators

8. **Current Chairs for next year**

- Communications: Sarah Kingdon
- Dining for Dollars: Rachel Murphy
- JCC: Lesley Ryan and Tara Kawasaki
- Room parent coordinator: Jenn Zschunke
- Teacher Appreciation Week: Jess Kennedy
- Yearbook: Sarah Jones and Juli Marton

9. **Remaining events this year**

- 6th grade talent show: 5/20 at RCMS
- Monthly dining for dollars: 5/31, at Chick-fil-A at Village Commons
- End-of-year picnics (6/1 and 6/2, families invited!)
- 6th grade promotion (6/6)
- Sprouts school supply sales
- Summer kick-off treat day (Working on a better name, tentatively 6/9)

10. **Planned events and activities for the coming year**

Dependent upon volunteer involvement! Please sign up to help 😊

All dates are tentative; all events are covid-restriction- and construction-status-dependent)

- General meetings will remain virtual, 7pm, 3rd Thursday of the month unless otherwise indicated.
- Fall Events
 - i. Welcome Back Social (Aug 27/28)
 - ii. Fall Fun Run (late September)
 - iii. Trunk or Treat and outdoor movie (late October)
 - iv. Thanksgiving luncheon
- Big events are coming back!
 - i. The Dance (late February)

ii. The Challenge (March)

- Skate Night
- 6th grade activities (committee forming now; include basketball game (March), talent show, field trip, and promotion ceremony)
- Teacher Appreciation Week (May 2-6)
- Japanese Cultural Committee activities
- Teacher and staff supports (supply reimbursements, monthly grade-level-supported breakfasts, etc)
- Fundraisers and monthly dining for dollars
- EOY Picnic

11. 2022-23 After School Activities Update

All activities are covid- and construction-dependent. Plans for fall are currently:

- Gym and cafeteria will be open to us for after school activities in the fall
- Fall session of after school activities will run September through November
- Partnering with Overtime Athletics and Adrenaline Dance to set up programs
- Open to parent/teacher-sponsored activities
- Email Tory with questions or suggestions (FMES.PTAVPAAfterSchool@gmail.com)

12. Sprouts School Supplies are OPEN

www.sproutsupplies.com, school code FMES001; supply kits for each grade are available to order through June 21. For the first time, the PTA has added \$5 per box to support classroom supplies for our teachers. The cost per box remains under the cost at big-box stores, so we would love your support!

13. Focus on setting up for success in 2022-2023

- Welcome packets for students at open house sessions
- Introduction to families at kindergarten round-up and BTS/open houses
- Fall events (welcome back social, fun run, trunk or treat and outdoor movie)
- School-wide directory or other improved inter-parent communications assistance
- Build awareness and membership with monthly newsletters, room parent engagement, etc
- Fundraising options and events
 - i. Monthly dining for dollars
 - ii. Sponsorships (paused, need VP Fundraising)
 - iii. Larger deliverable items (cakes, pies, cookie dough—any ideas?)
 - iv. Various social events
- With higher expectations regarding events and fundraising, we need to start strong at the beginning of the year.
- We are in desperate need of a VP of fundraising—we need funds to make many of the above events happen!

14. New Business

Any questions were of minor clarifying nature to the above items.

15. Meeting adjourned.

Minutes

Approved as presented _____

Approved as corrected _____

Secretary (signature)