

Fox Mill PTA General Meeting Minutes
18 November 2021
Virtual Meeting via Zoom

1. Call to order

2. Members present

Seth Edwards, Russel Douglass, Brian Moose, Tory Nelson, Emily Chappell, Maureen Anderson, Rita Maximilian-Atassi, Harsha Chachadi, Ryoko Messeder, Amy Kalfus, Brooke Davis, Kathryn Greene, CJ Mendelsohn, Renee Demick, Meagan Bahamonde, Nicole Passarelli, Renee Servinsky, Josh Davis, Rachel Murphy, Santosh Narayankar, Stephanie Schauder (Additional unnamed: 1)
Quorum was established via chat check-in and recording of names through the Zoom platform.

3. Approval of prior minutes

The minutes of the October 2021 general meeting were approved as correct. Motion to vote and approve by Seth Edwards; seconded by Emily Chappell; quorum reached and Zoom "hand raise" vote to approve.

4. Principal's Report

Heads-up: kindergarten and walker pick up will be changing, due to traffic across the bus circle being unmanageable, Watch for announcement Friday.

Mr Moose gave a construction update:

- Entryway and courtyard preview
- Removing bays, squaring up hallways
- Phase 1: nearing completion; hope to have K-3 in new space in spring of 2022
- March 2023 approximate completion; anticipate realistically May/June 2023
- Phase 2: target completion end of August 2022, includes library, cafeteria, gym
- December 2021: basketball court completion; will be fenced but access will be open
- Question: when will the playground open for the community? Anticipate when the phase 1 wing opens; probably March/April, definitely by summer

5. Treasurer's Report

Fox Mill PTA Meeting Date- Nov 18, 2021

Treasurer's Report Nov 17, 2021

Monthly Financials

Current Checking Account Balance -- \$16,597.66

Outstanding Checks-- \$110.60

Banking Fees--\$0.00

Available Balance--\$16,487.06

Expenditures (10/28/21-11/17/21)

Expenditures \$2,430.52

Expenditures: Staff Breakfast, Prior year checks, Virginia PTA Dues

Income (10/28/21-11/17/21)

Income: \$136.94

Income includes deposits from Pay4SchoolStuff website (which happens weekly), Deposits in cash and checks from PTA Membership dues and Donations

Previous month was quiet; included staff breakfast, outstanding checks clearing, and some new membership. Report is posted to FMES PTA website; link embedded in chat.

Open Roles

Welcome to our new Teacher Breakfast Coordinator, Ryoko Messeder, and new Room Parent Coordinator, Jenn Zschunke! Thank you!

Many roles remain open.

- VP of Fundraising
Board member tasked with coordination of various fundraising efforts.
- Membership coordinator
Collects all membership applications and information from across different application platforms; compiles membership list; verifies attendance of members at general meetings for purposes of quorum establishment. (Highest effort: August – November)
- Dining for Dollars coordinator
Works with vendors to plan monthly “dining for dollars” spirit nights at local restaurants.
- Fox Mill Art coordinator
Runs the Fox Mill Art Program, a volunteer docent-based program to bring monthly art projects into each classroom. Coordinates selection of artists to study, generation of lessons for each artist, and grade-level appropriate projects for each artist. Coordinates parent volunteers into docent and helper teams, and guides coordination with teachers of lesson times and overall calendar.
- Library/Book Fair coordinator
Work with Mrs. Slusher to identify library supports and engage volunteers; support information table at in-person book fair.
- Event and club coordinators (skate night, movie night, chess club, art club, etc)

6. Planned events and activities for the year

Dependent upon volunteer involvement! Please sign up to help 😊

- General meetings will be: 12/16, 1/20, 2/17, 3/16 (WEDS), 4/21, 5/19
Meetings will remain virtual, 7pm, 3rd Thursday of the month unless otherwise indicated.
- Monthly dining for dollars
Next will be at Chick-fil-A Village Commons, Wednesday, 12/16, 4pm-8pm.
Chick-fil-A will continue monthly; additional restaurants will be added with engagement of additional D4D coordinator.
- Monthly teacher breakfasts, grade-level supported
PTA sponsored the 10/29 teacher breakfast; November teacher breakfast was 6th grade supported and a great success! Next will be 5th grade-supported, in December.
- Fox Mill Art
Trying to gather as much historical data as possible, need a coordinator for this but are hoping to get one or two projects in classrooms this year.
- Skate Night
January/February; requires a coordinator to volunteer
- Movie Night
April; requires a coordinator to volunteer
- 6th Grade Activities
Trish Atkins is coordinating these; basketball game is March 18th, other events (social, graduation, etc) are in the works

- Teacher Appreciation Week
Jess Kennedy coordinates, in May
 - End-of-year Picnic
This is during the school day for students and staff, Mr Moose runs the grill and everyone eats outside.
 - Directory
Currently ramping up coordination of data and permissions to assemble this very useful tool.
7. **Fundraising options and events**
Pizza kit fundraiser is opening and will run through December 22.
Dining for Dollars at Chick Fil A last night was very busy and seemed like a success!
8. **New Business**
No new business was presented; questions were of minor clarifying nature to the above items.
9. **Meeting adjourned.**

Minutes

Approved as presented _____

Approved as corrected _____

Secretary (signature)